



Alderbury Football Club Ltd



Alderbury FC Constitution & Club Rules

Name

1. The Club shall be called Alderbury Football Club Limited, but commonly known as, or referred to as, Alderbury Football Club, or Alderbury FC (the Club).

Object

2. The object of the Club shall be to promote amateur football in Alderbury, Whaddon and the surrounding area, and community participation in the same.

Status of these rules

3. These rules (the Club rules) form a binding agreement between each member of the Club.

Conditions

4. The Club shall have the status of an affiliated member Club to the Football Association by virtue of its affiliation of the Wiltshire FA.
5. The Club will abide by the rules and regulations of the Wiltshire FA, and of any league or cup competitions to which the Club is deemed to be affiliated through agreed entry into any of these competitions.

Club membership

6. Membership of the Club shall be open to anyone interested in football regardless of age, sex, disability, ethnicity, nationality, sexual orientation, religion or other beliefs. However, limitation of membership according to available facilities is allowed on a non-discriminatory basis.
7. The Club may have different classes of membership and subscription on a non-discriminatory and fair basis.
8. All players become members of the Club upon payment of the annual membership fee for the season in which the payment is made.
9. Club membership is terminated by the player's resignation or expulsion from the Club.
10. A register of members shall be kept by the Club Secretary, and will be made available on demand to the Wiltshire FA as required.
11. The amount of the membership fee shall be determined by the Club Committee from time to time, and payable annually by each member. Fees shall not be repayable. The Club will keep subscriptions at levels that will not pose a significant obstacle to people participating.
12. Only current paid up members of the Club may play in matches for the Club. There will be no exceptions to this rule.

Resignation and expulsion

13. A member shall cease to be a member of the Club if, and from the date which, he/she gives notice to the Club Committee of their resignation. A member whose annual subscription is more than 2 months in arrears shall be deemed to have resigned.
14. The Club Committee may refuse membership, or expel members, only for good cause such as conduct or character likely to bring the Club or sport into disrepute. Appeal against refusal or removal may be made to the Chairman.
15. A member who resigns or is expelled from the Club shall not be entitled to claim any, or a share of any, of the Club Property.

Club committee

16. The Club Committee shall consist of not less than six, and not more than fifteen persons to be elected or re-elected at the Annual General Meeting. All members shall hold office from the date of appointment until the next Annual General Meeting.
17. Within the Club Committee, there shall be the following Club Officers: Chairperson, Treasurer and Secretary, to be elected by the Club Committee. The Club Committee may appoint such other Club Officers as they deem necessary.
18. The Club Committee shall meet at least once a month, and five members shall constitute a quorum.
19. The Club Committee shall be responsible for the management of all the affairs of the Club. Decisions of the Club Committee shall be made by a simple majority of those attending the Club Committee meeting. The Chairperson of the Club Committee shall have the casting vote in the event of a tie.
20. The Club Committee shall have the power to co-opt additional members that are able to render special services.
21. Decisions of the Club Committee at meetings shall be recorded in written minutes, which shall be distributed to all members of the Club Committee.
22. Save as provided for in the Rules and Regulations of The Football Association and the Wiltshire FA, the Club Committee shall have the power to decide all questions and disputes arising in respect of any issue concerning the Club Rules.

Annual and Special General Meetings

23. An Annual General Meeting (AGM) shall be held in each year to:
 - Receive a report of the activities of the Club over the previous year
 - Receive a report of the Club's finances over the previous year
 - Elect the members of the Club Committee
 - Consider any other business requested in advance through the Club Secretary
24. Nominations for the election of members as Club Officers or as members of the Club Committee shall be made by a proposer and seconder, both of whom must be existing members of the Club, to the Club Secretary.
25. Notice of any resolution to be proposed at the AGM shall be given in writing to the Club Secretary not less than 21 days before the meeting.
26. An Extra-ordinary General Meeting (EGM) shall be called at any time by the Club Committee, and within 21 days of the receipt of a written request signed by one quarter of the Club members, detailing the purposes for which the meeting is required, and the resolutions proposed. Business at the EGM may be any business that may be transacted at an AGM.
27. The Club Secretary shall notify all members through their team manager of the dates of a General Meeting, together with the resolutions to be proposed at least 14 days before the meeting.
28. The quorum for a General Meeting shall be 10 % of the total membership, or 10 people, whichever is the fewer.

Club finances and insurance

29. The Club's financial year shall run from 1 June to 31 May, and the accounts submitted to the AGM shall be prepared accordingly.
30. The Treasurer shall keep true accounts of all monies received and paid by or on behalf of the Club, and of all matters in respect of which such monies are received or paid, and of the assets and liabilities of the Club.
31. A bank account will be maintained in the name of the Club (the Club Account). Designated signatories for the Club Account shall be the Club Chairperson, the Club Secretary and Treasurer. No sum shall be drawn from the Club Account except by cheques signed by any two of the above three designated signatories.
32. During the continuance of the Club, all surplus income or profits are reinvested in the Club. No surpluses or assets will be distributed to members or third parties.
33. The Club Committee shall ensure that appropriate public liability insurance is in place at all times to protect the Club against any claims for damages that might occur.
34. The Club Committee shall ensure that all playing members are insured for injuries sustained while on Club business to the extent and level defined by the leagues in which teams are entered, and as prescribed by the Wiltshire F.A. from time to time.
35. Aside from the above, the Club shall not be responsible for any injuries to or loss or damage involving any person at any time.
36. Membership and match Fees shall be assessed and agreed at the Annual General Meeting.
37. If a player has failed to pay his/her membership fee, or owes the Club £10 or more in match fees, they shall be suspended from the Club and therefore not eligible to play until the arrears are paid.
38. All players are responsible for their own disciplinary fines.

Alterations to the Club constitution

39. Alterations to this Constitution shall only be made at an Annual General Meeting, or at an Extra-ordinary General Meeting.
40. Alterations can only be made by a proposer and seconder who are both members of the Club, and must be given in writing to the Club Secretary no later than seven days before the meeting, or in the case of the Annual General Meeting by 30 April in each year. These proposed amendments will then be included in the Agenda for the meeting.
41. No proposal shall be open for discussion other than that on the Agenda.

Dissolution of the Club

42. A resolution to dissolve the Club shall only be proposed at a General Meeting, and shall be carried by a majority of at least three quarters of the members present.
43. The dissolution shall take effect from the date of the resolution, and the members of the Club Committee shall be responsible for winding up of the affairs of the Club, and determining any remaining Club Property (including funds in the Club Account).
44. Upon dissolution, remaining Club Property shall be given or transferred to another registered CASC, a registered charity or to the Football Association. Guidance shall be sought (within the constraints above) from Alderbury Parish Council and other local community figures.

***Approved by Special General Meeting of Alderbury Football Club on 20th July 2005.
(Last amended at the AGM on 1st July 2015.)***